



## What's New in CenterPoint© Payroll Version 15

\*Incremental version that is available on demand. Call Red Wing Software Technical Support to request this update.

### Version 15.19/15.20\*

#### General Payroll

- » Released to keep the version number consistent with other CenterPoint products.
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### Version 15.18

#### General Payroll

- » **Tax Withholding**
    - » All required Federal and FICA tax changes effective January 1, 2021, and the FICA Wage Base Limit change to \$142,800, as well as the State tax changes we received by December 18, 2020 are included. To view the 2021 State tax changes, check our [website](#) for current information.
  - » **Setup**
    - » **Employees** – Added new coverage Offer codes 1L – 1S for HRAs (Health Reimbursement Arrangement) for 2020 Affordable Care Act reporting.
    - » **Payroll Details > Employers** - Added a new Self-Insured Origin Code G – Individual Coverage HRA (Health Reimbursement Arrangement) for 2020 Affordable Care Act reporting.
  - » **Reports**
    - » **Federal & State Payroll Forms & Reports** - Updated CenterPoint to send appropriate COVID paid wages to 2020 tax forms.
    - » **Payroll Data Reports > COVID Reports > PPP Loan Forgiveness Report for 8 and 24 Week Cover Periods** – Added reports that include employee payroll costs to assist in filling out the SBA Payroll Protection Program Loan Forgiveness Application if you are applying for loan forgiveness using an 8 or 24 week cover period. Qualified health insurance costs must be selected in Setup > Payroll Details > COVID-19 Reporting Items on the right side of the screen to display on the reports.
  - » **Fixes**
    - » **Setup > Names > Names** – When the Name Format is set to Individual, the tab stops are now set in a logical data entry order.
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### Version 15.17

#### General Payroll

- » **Processes > Pay Employees > Enter Pay tab > Options button** – Added an Import Deductions... menu option that allows deduction override amounts to be imported into a pay run from a comma separate values (CSV) file.
  - » **Fixes**
    - » **Reports > Reports > Payroll Data Reports > COVID-19 Reports > PPP Loan Forgiveness – Payroll Costs and PPP Loan Forgiveness – Payroll Costs Detail** – Changed several calculations on the report to make it consistent with the latest government guidance available.
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- » **File > Payroll Administration > Recalculate Wage Limits** – Open pay runs will be excluded from the calculation of year-to-date historical wages when determining exceeded wage limits. Posted and Totals pay runs will be included.
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## Version 15.16/15.15/15.14/15.13

### General Payroll

#### » System

- » Updated technology used to display transaction entry grids, tabs, lists, lookups, wizards, spreadsheets, and charts in CenterPoint.

#### » Help

- » **About** - Added the company Account Number to the Product Information tab.
- » **Help** and **Welcome** screen - Added a Getting Started - CenterPoint Payroll for Agriculture selection on the Help menu and button on the Welcome screen that will display a step-by-step checklist that will help you learn how to use the features and functionality in CenterPoint.

#### » File

- » **Backup Database** - When backups are performed the same day and saved to the same location, the Save To File Name will now be incremented to ensure that it is unique and does not already exist in the Save To location.
- » **Administration > Lock Periods** - Added the ability to optionally lock periods for a selected company rather than for all companies in a database.

#### » Setup

##### » Employees

- » **List** tab - Added the ability to activate/deactivate multiple employees for an employer for specific companies/funds.
- » **Earnings** tab
  - » When a new earning is added to an employee, the base rate for the earning type will be the default rate for the earning, if no rate for the earning is set in Setup > Payroll Details > Employers.
  - » Added an Update Last Raise Date checkbox to the Earnings Update screen. When a new Base Hourly Rate is updated with a new effective date and the new checkbox is selected, the Last Raise Date on the Employment tab will be updated with the new effective date.

##### » Payroll Details > Earnings

- » **List** tab- Added a new Add to Employees right-click option that allows earnings to be added to selected employees.
- » **New** - Earnings can now be added to employees at the time the earning is created.

##### » Forms Designer > Payroll Check Stub Forms Designer

- Added a new available Pay Advance Balance field.

##### » Companies/Funds

- » **Detail** tab > **Tax Report > Repost Balances** - Improved the efficiency of reposting account balances.
- » **Companies** - Optimized the efficiency of displaying and saving a company.

##### » Accounts > Accounts

- » **Detail** tab - If the Processing Bank Routing Number is not entered on the ACH/Direct Deposit tab, the Bank Routing Number from the Detail tab will be used in the direct deposit file.

- » **ACH/Direct Deposit** tab - Added the following changes to the Advanced Settings: Replaced all the date fields with a drop-down list containing YYMMDD (default), DDMMYY, and MMDDYY, replaced the Settlement Date (Julian) field with a free-entry numeric field containing blank (default) or a value of 0 to 365, and replaced the Discretionary Data field with a 2-byte alpha-numeric field which is blank by default.

## » Processes

- » **ACH Files** - Added ACH processing functionality which allows you to deposit electronic payments directly into your vendor's bank account from CenterPoint Payroll.
- » **Direct Deposit > Create Direct Deposit Files** - The last used File Path location will now be recalled when a specific output location is not set (blank) in the Save to Folder box in Setup > Accounts > Accounts > ACH/Direct Deposit tab.
- » **Pay Employees** - Added a Tax Liability prepayment report that reports on unposted pay run information.

## » Reports

- » Improved the speed of printing reports when printed over a network or from the Red Wing Software Cloud Service.
- » **Batch Reports** - Added a new Include Report List Page report selection filter that will allow you to include a list of the reports generated in the batch as the last report in the batch.
- » **Favorites or Database Favorites** - When batch reports are exported to a PDF or Microsoft Excel, reports that do not generate data will be excluded from the batch.
- » **Federal & State Payroll Forms & Reports**
  - » Added a Date Range option to any Federal or State report that requires a Time Period selection. The Date Range allows you to select standard CenterPoint predefined periods, for example, Today, This Quarter, This Year, etc.
  - » Added support for reporting non-employee compensation on the new 1099-NEC form. Note: The form is available in CenterPoint now, but will not be available to file in Aatrix until the 4th Quarter update is released the week of December 21, 2020.
- » **Payroll Setup Lists > Employees**
  - » **Employee Leave** - Added optional available Accrual Rate and Frequency columns to the report.
  - » **Employee Deductions & Benefits List** - Added a new Show Only Current Employer Rates report selection filter that will display every Employer rate (by Effective Date) for a deduction/benefit. Also renamed the Show only current rates report selection filter to Show Only Employee Rates.
  - » **Workers' Compensation Classes > Workers' Compensation Classes** - Added a Show Only Current Rates optional available filter to the report.
- » **Payroll Tax Data Reports**
  - » **Federal Tax Reports > Federal Unemployment Tax by Employee** - Added an optional available Exempt Pay column to the report which is calculated as Gross Wages - (Taxable Wages + Wages Over Limit).
  - » **State & Local Tax Reports > State Unemployment Tax by Employee** - The report will now include both Employer and Employee Wage Limit and Rate information.
- » **Payroll Data Reports**
  - » **Leave > Employee Leave Balances** - Added the following optional available columns to the report: Hire Date, Eligibility Date, Termination Date, and Termination Reason.

- » **Employee Deductions, Benefits, Taxes Overridden** - Added a report that displays deductions, benefits, and taxes that have been overridden after they have been calculated in a pay run.
- » **COVID-19 Reports > PPP Loan Forgiveness** - Payroll Cost Details and PPP Loan Forgiveness - Payroll Costs - The Employer Retirement Cost column will now include taxable and non-taxable deduction/benefit types.
- » **Payroll Prepayment > Employee Prepayment (Detail)** report - Added an optional Employee Department report selection filter to the report.

## » Fixes

### » Processes

- » When an hourly rate on an employee is changed and a new pay run is created by copying from a previous pay run and earnings are kept, the total amount will now be based on the new rate instead of the previous rate of pay.
- » When using inter-fund payroll distributions and processing a payroll that includes only earnings subject to a tax that an included taxable benefit is subject to, the payroll can now be posted without error.
- » **Pay Employees > Direct Deposit file creation** or **Processes > Direct Deposit > Create Direct Deposit Files** – When a direct deposit file is created using advanced direct deposit settings, the default date formats will render based on the prior settings without resaving the direct deposit settings.
- » **Post & Print** - Under very specific circumstances that displayed an error, pay runs can now be posted and printed successfully.
- » **Timesheets > Time Import**
  - » When the import file contains multiple expense accounts (up to three), Expense Account 1 - 3 will now be set to the proper values from the import file.
  - » **Time Import Files** - Time can now be imported successfully when a lookup field in the import file contains a name with a single quotation in the name.

### » Setup

- » **Employees/Names > Attachments** - Scanned attachments can now be viewed from the repository prior to saving the setup screen.
- » **File > Security > Security Policies** - Removed the Allow Publish Pay Advices security policy under Setup > Employees which was incorrectly restricting access to Employee maintenance.
- » **Reports > Reports > Payroll Tax Data Reports**
  - » **State & Local Tax Reports > State & Local Tax Withheld by Employee** - The Taxable Wages column will now apply an associated Wage Limit.
  - » **Federal Tax Reports > W-2Summary** - The Taxable Wages column will now apply an associated Wage Limit.
- » **Batch Reports** - When exporting a batch of reports to Microsoft Excel, reports with titles longer than 30 characters will no longer be excluded.

## CenterPoint Time Clock

- » Added the ability for employees to report tips earned during their shift when they clock out so taxes can be calculated without manually collecting and entering tip amounts.

## Tools

### » CenterPoint Data Importer

- » When the Type of import is set to Employees, the following columns have been added which will allow you to import employee W-4 information: IsNew2020W4OnFile, W4Step2MultipleJobs,

FedDependentCreditAmount, FedOtherIncome, FedDeductions, FedIsNonResidentAlien, FedUseAlternateFlatTax, FedFlatTaxPercent, and StateFilingStatus.

- » When the Type of import is set to Employees, direct deposit information (rows) can now be added as well as updated from a file through the update.
  - » **Show Command Line** - When the import type is Names, the type of import will now be included on the command line.
  - » Removed the Can Be Empty column.
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## Version 15.12

### General Payroll

- » **2020 Form 941**
    - » Changed the way Social Security wages are reported through Aatrix to more accurately report COVID-19 paid leave amounts on Form 941.
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## Version 15.11

### General Payroll

- » **Tax Withholding**
    - » Georgia tax table update change.
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## Version 15.10

### General Payroll

- » **Fixes**
    - » **Processes > Payroll > Pay Employees > Enter Pay tab** – All related payroll data (SUTA State, Tax State, Expense Accounts, etc.), will be added to the pay run if you add an earning to an employee on-the-fly on an open, unsaved pay run.
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## Version 15.9

### Tools

- » **CenterPoint Data Importer - Employee Import** – The Direct Deposit Routing and Account Numbers can now be updated for an employee for the Primary Deposit direct deposit allocation.
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## Version 15.8

### General Payroll

- » **Fixes**
    - » **File > New > New Database Wizard** – Corrected a problem creating new payroll databases.
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## Version 15.7

### General Payroll

- » **Fixes**
    - » **Reports** – Updated several payroll tax data reports, such as the tax liability report, to properly show current employee wages for pay runs completed when running version 15.6.
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## Version 15.6

### General Payroll

#### » Reports

» **Federal & State Payroll Forms & Reports** - The 2020 Second Quarter Form 941, through our Aatrix tax forms software, is now available. The 2020 Second Quarter Form 941 will be automatically filled in if you have been using our recommended COVID-19 paid leave setup. If you did not follow the CenterPoint COVID paid leave setup process, the COVID-19 information will need to be manually entered on the 941 form in the software. For more information, see the [COVID-19 Leave Setup & Reporting](#) document.

» **Reports > Payroll Data Reports > COVID-19 Reports > PPP Loan Forgiveness – Payroll Costs** – Added a new report that includes employee payroll costs to assist in filling out the SBA Payroll Protection Program Loan Forgiveness Application. In order to see your qualified health insurance costs on this report you must identify those costs by going to Setup > Payroll Details > COVID-19 Reporting Items and select the qualified health insurance cost items in the list on the right side of the screen.

#### » Tax Withholding

» Idaho 2020 interim state withholding changes effective 7/1/2020.

» New Jersey Family Leave and TDI 2020 Taxable Wage Base change to \$35,300 effective 1/1/2020.

» Employer and employee wage limits will now be applied correctly when a tax uses different employer and employee wage limits. This primarily affects the New Jersey Temporary Disability Insurance tax and the NJ927/WR30 report.

#### » Fixes

» **Processes > Direct Deposit > Create Direct Deposit Prenote** - A direct deposit prenote can now be generated with deduction and/or benefit allocations successfully.

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## Version 15.5

### General Payroll

#### » Fixes

» **Setup > Payroll Details > Employment Status** – When a new employment status is created and saved in a new payroll database, the employment status can now be edited or deleted.

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## Version 15.4

### General Payroll

#### » Fixes

» **Processes > Pay Invoices Due** – In unique circumstances, some users will no longer receive an error opening pay invoices due when a discount date cannot be determined from an original invoice transaction.

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## Version 15.3

### General Payroll

» Released to keep the version number consistent with other CenterPoint products.

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## Version 15.2

### General Payroll

» Released to keep the version number consistent with other CenterPoint products.

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## Version 15.1

### General Payroll

#### » Fixes

- » **Transaction Search** - The Edit button will now be enabled when a transaction is selected from your search results. Note: Edits can still be performed by double-clicking or right clicking on the transaction from your search results.
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## Version 15.0

### General Payroll

#### » System

- » Updated technology used to display spreadsheets. This updated the look and feel of transaction search.
- » **Help > Online Support Services > Check for CenterPoint Updates** - Added a link to the Red Wing Software User Agreement/Privacy Policy.

#### » File

- » **Exports** - Added a generic retirement export available for purchase that allows you to make custom modifications to retirement exports.
- » **Security > Security Policies** - Added a new Allow Payroll Search security policy under Transaction Search that replaces the Transaction Search (No Payroll) security policy under Processes. When the Allow Payroll Search security policy is set to No, transactions where the Entry Screen is Pay Employees will be excluded. Users who previously only had access to Transaction Search (No Payroll) will automatically have the security policy set to No.

#### » Processes

- » **Time Sheets and Salary Time Allocation** - The calculation of hours between Start and Stop Times will now be rounded based on the Hours decimal places set in File > Preferences > General.
- » **Work Group Time Sheets > Employee button > Filters button** - Added the following filters to the Select a filter list: Abbreviation, First Name, Last Name, Department, and Employment Status
- » **Processes > Pay Employees > Select Employees tab** - Added the ability to filter the Select Employees tab by Pay Period.
- » **Transaction Search**
  - » **Filters tab > More Items** - Changed the name of the Transaction Amount filter to Transaction Journal Amount and added a new Total Bank Amount filter.
  - » Removed the Transaction Search (No Payroll) menu item.

#### » Setup

##### » Employees

- » Documents can now be attached to employee records by scanning, dragging and dropping existing files from your computer, or by selecting an existing file from your computer.
  - » **Publish Pay Advices tab** -When you click the Unregister button, you will now be asked if you are sure you want to unregister the employee and you will receive a message if the process is successful or if it fails.
  - » **Deductions & Benefits tab** - Added a new Alternate Name box that can be used to supply information specific to the employee on the check stub when vendor checks are printed. For example, for a child support deduction, it may be necessary to supply a Case Number specific to an employee garnishment.
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## » Accounts > Accounts

- » **Direct Deposit** tab - Renamed the Social Security Number box to Employee Identifier and added an Employee Abbreviation option to the drop-down list that when selected will fill the Employee Identifier field in the Direct Deposit file with the Abbreviation from the Setup > Employees screen.
- » When an existing account is edited, the Account Type will no longer be able to be changed.
- » **Forms Designer > Check Stub Form Designer** - Added the following new available fields from the 2020 W-4: Federal Dependent Credit Amount, Federal Other Income, Federal Deductions, and Federal Extra Withholding.
- » **General > Canadian Postal Codes** - Removed the Canadian Postal Codes menu item.
- » **Payroll Details**
  - » **Time Clock Settings**
    - » **Options** tab - Added a new Restrict Clock In/Out to GPS Locations check box that can be used if your employees will only be able to clock in/out through the CenterPoint Time Clock website and app if their GPS coordinates place them within the determined radius of one of the defined locations set on the Setup > Time Clock Settings > Locations tab.
    - » **Locations** tab - Added a new Locations tab that is used if you are restricting clock in/out entries within the radius of specific GPS latitude and longitude coordinates. The radius can be set to Meters, Kilometers, Miles, or Yards.
  - » **Local Taxes** - Updated the list of tax forms items.
  - » **Start-up Pay** - Start up pay runs are no longer required to be dated within the open periods in the database.
  - » **Time Import Definition > Definition** tab - Changed the WComp State label to WComp.

## » Reports

- » **Database Favorites** tab - Added the ability to Export/Import all database favorites into/from one DatabaseFavorites.cpfavs file. When database favorites are imported, all existing database favorites are overwritten.
- » **Batch Reports** - When reports are printed from a batch folder for a company with a Fiscal Year YTD date range filter and the batch date is changed to a prior calendar year, the period dates for the reports will now display correctly.
- » **Added a Next Week option to the Date Range report selection filters.**
- » **Payroll Setup Lists > Employees > Employees Tax List** - Added a new Tax Active available column and report selection filter to the report.
- » **Payroll Data Reports**
  - » **Earnings > Earnings Detail** - Renamed the Rate column to Calculated Rate and added a new Pay Run Rate column to the report.
  - » **Payroll Register > Certified Payroll Journal** - Added a new report that reports payroll by project and employee. Earnings are reported by workers' compensation class and work date. Benefits, deductions, and employee taxes are reported by project. To use this report, earnings should be entered on time sheets or imported to time sheets in CenterPoint Payroll to keep track of work dates. Projects must be included on time sheet entries and not account distributions.

## » Reporting Tools

- » **Dashboards > Add/Remove Tiles > Delete** - Added the ability to delete a custom dashboard tile and also remove it from the list of dashboard tiles on the Add/Remove Tiles screen.



## » Fixes

### » Setup

- » **Employees** - When the screen is left open after sending an enrollment email, you will no longer get an error sending subsequent emails.
- » **Forms Designer > Payroll Check Stub Forms Designer** - When a check stub is set up to summarize by work date and the stub overflows to a separate sheet, the overflow sheet will now include work date detail.

### » Reports

- » **Reports > Payroll Tax Data Reports > Tax Liability > Tax Liability** - The report will now only include posted pay runs.
  - » **Federal & State Payroll Forms & Reports > State Tax Forms** - The OR OQ/132 report will no longer include hours for the WBF tax if all employees are exempt from the tax
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## Publish Pay Advices

- » Improved how the publish process handles a momentary loss of internet connection.

### » Fixes

- » If the Setup > Employees screen is left open after sending an enrollment email, you will no longer get an error sending subsequent emails.
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## CenterPoint Time Clock

- » Added the ability for employees who work in multiple departments to have their time managed by the appropriate department supervisor.
  - » Added a new Employee > Employee Status screen that displays all employees a supervisor is responsible for and their current status/detail: In, Out, or on Leave. From this screen, a supervisor can perform the following functions for a group of or individual employees: clock in/out, add time, or display a map that shows the GPS clock in/out location.
  - » Added the ability to limit employee clock in/out to specific GPS coordinates.
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