

Report Crop Production by Landlord

Document #: 3027 **Product**: CenterPoint[®] Accounting for Agriculture

Crop Production Reports provide a summary of harvest entries. If we customize the existing Crop Production Reports, we can generate a production report to give each landlord that includes the landlord share and percent instead of the Owner shares and percent. We will also group the customized report by Production Year, Owner/Operator Name and Profit Center. Grouping by Profit Center will give us a subtotal for each crop.

Report Crop Production by Landlord

- 1. Select **Reports > Reports > Production > Crop Production Detail > Crop Production by Owner and Operator**.
- 2. From the Reports Selection:
 - >>> Select **Production Year**, select **Equal To**, enter the appropriate year, and then click **OK**.
 - >>> Select **Owner Operator Id**, move the owner/operator(s) to the Selected list, and then click **OK**.

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	More Items	
	Summarizes the total h production center deta owner/operator. The c be selected in the repp produce a landlord rep name, actual productio per acre, and owner st percentage.	ill and wher/operator can ort selections to ort. Includes lease on for the year, yield

3. Click on **Preview**.

- 4. Once the report is previewed we can begin customizing it by changing the columns displayed. Click on the **Columns** tab.
 - >>> Unselect Production Center Detail and Participation.
 - >>> Select Production Center Name. Once it's selected use the arrow up button to move it to the top of the list.
 - The column name (header) displayed above a column can also be changed (for example change the Owner/Operator Share Qty 1 column title to Landlord Share Qty 1 column). Select the column and change the text in the Header field available in Appearance area below.
 - If needed, the column width can be modified also. Select the column and change the Width field available in the Appearance area below.

Production Production	Center Detail		CenterPoint	: Farms, Ed King, uction by Owner					Page 1 of 1	
Participatio	n	E	Participating As	Acres	Yield/Acre Quantity 1	Actual Production	Owner Operator Share Oty 1	Owner Operator Percent		
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Q1 Produc	tion		Owner	400.00	160.86	64.342.86	12.868.57	20.00		
V Owner Op	rator Share Q1		Owner	1,000.00	200.00	200,000.00	40,000.00	20.00		- 1
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	ssociated with th	nis column in	il .							

- 5. Click on the **Group & Sort** tab so that we can group the report by Production Year, Owner/Operator Name and Profit Center.
 - >>> Use the scroll down button to find the **Profit Center Name** field and put a check mark in **Group**.
 - >>> Use the arrow up button to move the **Profit Center Name** so that it's listed after Owner/Operator Name.

Note: the striped up arrow immediately moves the field to the top with other selected items. The plain green up arrow moves the item up the list one row at a time.

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G	Group Sort 👻 🕈								_
General Header	Column Grp Sort Production Year Image: Column of the second secon	CenterPoint Far Crop Producti	on by Owner	/Operator	Actual	Owner Operator	Owner Operator	Page 1 of 1	
8	Acres Profit Center Name	Participating As	Acres	Quantity 1	Production	Share Qty 1	Percent		
Columns 0	Lease Abbreviation	Owner Owner	400.00 1,000.00	160.86 200.00	64,342.86 200,000.00	12,868.57 40,000.00	20.00 20.00		
Group	Lease Ownership Ty	Owner	47.60	184.87 56.00	8,800.00	0.00	0.00		
p 20		Ed King Totals	1,593.10		281,290.86	61,016.57			
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t Filters Footer	 ☐ Grouping ☐ Stouping ☐ Display Group Feo True ☐ Display Group Hes True Footer Text ¾ Poriti Center Name³, Header Text ¾ Poriti Center Name⁵, Page Break False ☐ Sorting ☐ Direction Ascending 	Jorda incluies in total = 4							E
	Direction Direction the data should be sorted in. Refresh								-

6. Click on the **Refresh** button to update the previewed report with the new changes.

	Production Center Name	Lease Name	Acres	Yield/Acre Quantity 1	Actual Production	Landlord Share Qty 1	Landlord Percent	
2009								
Ed King								
Corn								
0.0184	Emerald	King Brothers	1,000.00	200.00	200,000.00	40,000.00	20.00	
1	Watson	Ed King Cash Rent	47.60	184,87	8,800.00	0.00	0.00	
		Corn Totals	1,047.60		208,800.00	40,000.00		
Soybe	eans							
0.000	Blacktop	King Brothers	400.00	160.86	64,342.86	12,868.57	20.00	
	Jeffers	Ed King owner	145.50	56.00	8,148.00	8,148.00	100.00	
		Soybeans Totals	545.50		72,490.86	21,016.57		
		Ed King Totals	1,593.10		281,290.86	61,016.57		
		2009 Totals	1,593.10	8. 	281,290.86	61,016.57		
		Report Totals	1,593.10	20	281,290.86	61,016.57		
		Records included in total = 4						
Report Options								
Production Year: 2	2009							
Owner Operator Io	d: Ed King							

- 7. If no other changes are needed, click on the **Favorites** icon in the preview toolbar to save your changes as a new report.
- 8. When prompted, enter a title for the new report and click **OK**.

Frequently Asked Questions

Q: How do I print a Crop Production Report for all production?

A: Select Reports > Reports > Production > Crop Production Detail > Crop Production by Owner and Operator. From the Report Selections, choose the appropriate **Product Year**. All other Report Selections should be set to ALL. Click **Preview**. This report is grouped by production year and next, each owner and/or operator.